

## REOA MEETING MINUTES – 7<sup>th</sup> August 2006

Members Attending: Noel Hadfield, Glen Gould, Richard Orr, Tom Douglas & Kevin Leslie

Apologies From: Bob Fretwell, Jack Pluck, Bill Belton, Peter Jupp, Bernie Pollett, Ron Ledingham, John Harper and Bob Bartram.

Correspondence: None

Review of Minutes of previous meeting on 3 July 2006:

- No action arising.

Financials: OK, no significant change

Web Site: Ron Ledingham to continue to update and to check on mutual links to RAAF Association website.

REOA Logo: The group agreed reaffirmed that the gear wheel should have some space between the teeth to allow for the meshing of the gear teeth.

REOA Dinner on 28<sup>th</sup> September 2006.

- Please see page 2 for Kev Leslie's ( Dinner Co-ordinator ) update.

REOA Futures.

- Discussion deferred until after Annual Dinner.

General/Other Business.

- Welcome to "Bart" Bartram as occasional committee member.

Next Meeting.

- Tuesday 19 Sep 06 at Batman on Collins at midday.

Regards

Tom Douglas

14Aug06

## MINUTES OF MEETING TO DISCUSS REOA ANNUAL DINNER 28/09/06

**Attendees.** K. Leslie, R. Orr, T. Douglas, N. Hadfield, G. Gould

1. **Venue:** Quotes considered from the Windsor, RACV, and Batman on Collins. Meeting accepted Batman on Collins quote for \$35, which provides for Pre-dinner drinks, Wines, Entrée, Main Course, Cheese Platter and Coffee with Port afterwards. Members to be charged \$45 per head which represents excellent value over previous years. The function is to be held in the Collins Room. Richard Orr to liaise with Batman on Collins and co-ordinate costing, attendance and function requirements. Tables for eight people to be provided.
2. **Timing:** Function to commence at 1830hrs for 1900hrs sit down.
3. **Invitations:** Noel Hadfield to despatch invitations by 20/08/06, either e-mail or by post and to include venue location, general meal arrangements, timing details, car parking info, accommodation details, costings, payment arrangements, and mention our MC for marketing purposes. RSVP to be 21 September 2006. Suggest a second e-mail be sent early September as a reminder.
4. **Booking Confirmations:** Richard Orr to forward a deposit of \$250 and confirm final numbers with the Batman on Collins on the 25/09/06.
5. **MC:** The function MC for this year will be Bob Bartram. Kevin Leslie will brief Bob on function format.
6. **Evening Format:**
  - 1830-1900hrs Assemble - Pre-Dinner Drinks
  - 1900hrs MC Welcomes
  - 1910hrs Entrée served
  - Following Entrée 20 Minute break
  - Main Course
  - Technology Presentation
  - Cheese Platters and Coffee
  - MC and Chairman REOA conclude function
7. **Other Issues**
  - Rod Ledingham to update Web Site re Function
  - Glen Gould to arrange requirements for Technology Presentation.

Kevin Leslie

Function Co-ordinator