

REOA MEETING – 23 August 2005

Summary/Actions

Agenda Item #1: Present : Peter Jupp, Jack Pluck, Richard Orr, Glen Gould, Kev Leslie, Tom Douglas, Noel Hadfield, Ron Ledingham andJohn Harper.

Agenda Item #2: Apologies : Bill Belton, Bernie Pollett, Rick Toholka & Bob Fretwell.

Agenda Item #3: Correspondence :
None.

Agenda Item #4: Review Of Last Meeting Actions :
The previous actions have been updated and are reflected in new actions.

Agenda Item #5: Financials
Richard confirmed that the financials are in excellent health, Current Net Worth \$937.51 plus \$300 (Museum Function) minus \$200 (for Annual Dinner Deposit).

Agenda Item #6: REOA Functions
See agreements and actions.

Agenda Item #7: REOA Website
Ron Ledingham reported on latest web activity, content and status and provided some hard copy to view. Also see agreements and actions.

Agenda Item #8: REOA Futures
See agreements and actions.

Agenda Item #9: Other Business
See agreements and actions.

Agenda Item #10: Next REOA Committee Meeting
See agreements and actions.

Agreements Aug05 :

Aug05 #1 : Kev Leslie raised the subject of function costing given the unexpected large surplus from the Museum luncheon. Th e unanimous agreement that we are not for profit, that we retain about \$1,000.00 as float and we return excesses as subsidies for future functions was reaffirmed. There was also feedback that many viewed the cost of the Museum luncheon as excessive.

Aug05 #2 : Unanimous reaffirmation was again reached that the web site, as per Agreement Jun05 #1, should have more pertinent info included and that we specifically market the site and promulgate it and encourage regular use by members.

Aug05 #3 Discussed REOA futures and prospective venues and deferred to next meeting as no progress but there is an Air Force Association meeting on 24Aug05.

Actions Mar05 :

Aug05 #1 : Tom has been in contact Air Cdre Dave Tindal and he will be our Guest speaker on RAAF Wedgetail project for our annual dinner. Tom to pass contact details to Peter Jupp who has been overseas. Action completed 24Aug05.

Aug05 #2 : Peter Jupp, as MC for our annual dinner, after receiving intro details from Tom to contact Air Cdre Dave Tindal (presenter on the RAAF Wedgetail project for the annual dinner) to determine, and arrange:

- a. Presenters needs**
- b. Venue needs/limitations**
- c. Event schedule and timing (Work with Richard)**

Aug05 #3 : Richard has initiated external caterers for Member's Dinner Thurs 29Sep04 and committee members have agreed to arrangements and costings. Actual costs of about \$55.50 per head based on minimum attendance of 40 with a charge to members of \$50 with the difference to be covered by the excess from the Museum lunch. Richard agreed to continue to :

- a. finalise arrangements with caterers**
- b. Liaise with RAAF Assoc to determine any special needs ie Preparation, Tidying up , Special needs, Bldg Security etc**
- c. Work caterers with Peter on timings to minimise our costs**

Aug05 #4 : Tom to provide Noel with wording to include with Annual Dinner notifications and Noel to send out email invitations ASAP and follow up per normal with second wave of emails and regular mailings. Wording follows :

“The REOA is a not for profit organisation that retains a basic fund in order to underwrite functions and remain solvent. From time to time there will be surpluses and deficiencies but the overall objective is to run functions at cost. The recent Museum function resulted in a surplus, due to a much higher than forecast attendance and accordingly this surplus will be applied to the Annual Dinner as a \$5 per head subsidy. Members should also appreciate that our cost basis (and risk) has increased with the loss of access to the synergistic Cromwell St facilities and the need to use Outside Caterers.”

Aug05 #5 : All again agreed to provide logo ideas/options to Kev who will coordinate. In addition Ron presented an REOA logo cap. Ron is going to Malaysia shortly and will obtain a few more samples.

Aug05 #6 : Richard agreed to contact Ron Ledingham and facilitate coverage of latest update and recent status re “pensions & CPI etc” on the REOA web site.

Aug05 #7 : In respect of the web site :

- a. Some of the links are not working properly and Ron will fix**
- b. Continue to regularly Provide :**
 - (1) details of any known deaths or serious illnesses to former or current RAAF Engineering Officers.**
 - (2) Forthcoming event details.**
 - (3) Details on any specialised info, such as Pensions & Indexing.**
 - (4) Links to cover such things as collaborative ANZAC Day Marches etc**
 - (5) OTHERS**
- c. Ron is going to segment and organise the website (eg Photogallery and Associated functions etc)**

Jun05 #9 : Another reminder that all agreed to notify Noel of :

- a. New Contacts**
- b. details of any known deaths or serious illnesses to former or current RAAF Engineering Officers.**

Jun05 #10 : Tom to book NEW RACV club at 501 Bourke St for next REOA Committee Meeting and lunch on Tues 20Sep05 at midday.

Prior Outstanding Actions (and Updates) :

ALL Closed or Revised.

Regards

Tom Douglas